

ICA
Ms. Margaret Smith

HOW TO ACCESS AND SUBMIT ASSIGNMENTS

- **SLPS.ORG**
- **Select a School** (*At the top of the page*)
- **Alternative Education**
- **Faculty**
- **ICA: Smith, Margaret – Secondary Math Teacher**
- Select the link to your class
- Open **Microsoft Teams**
- **View Assignment**
- **Student View** (*This gives you an overview of the assignment*)
- Open **Files**
- Then open the links in this order:
 1. Lesson
 2. DO NOW
 3. Homework
- Contact me with questions during my **DAILY OFFICE HOURS:**
(Monday through Thursday – 1:00 PM to 5:00 PM)
- **SUBMIT HOMEWORK:**

Please write out the number of the problem and the problem.
Show all work and circle your final answer.

Please submit homework in either of the following ways:

 1. **MS Teams**
 2. **MS Forms**
 3. **Email**
 4. **Photograph with phone**